

## JOB DESCRIPTION

<b>Job Title</b>	<b>Visiting Music Teacher – Singing</b>
<b>Reports to</b>	<b>Head of Singing</b>

## GENERAL INFORMATION

Uppingham School is a co-educational, full boarding school serving 800 pupils aged 11-18. The music department has a long-held reputation for excellence and currently comprises 8 full-time members of staff, two administrators, a graduate music assistant and a total of 38 highly skilled music teachers. The school makes a significant investment in bursaries for music scholars (there are currently 34 music scholars across the school), and many pupils go on to study music at leading universities or conservatoires.

With a proud musical heritage going back to 1865 and the appointment of Paul David, (the first Director of Music of any school in the country and one with direct links to Mendelssohn, Schumann, Brahms and the violinist, Joachim), music has always been the golden thread that runs through the heart of school. Led by the Director of Music (DoM) Clarinettist, Andrew Webster, the department boasts a highly qualified team of departmental and faculty heads.

The facilities are first-class: three Music Department buildings include 65 practice rooms, 2 pipe organs and a rehearsal organ, recording studios and state-of-the-art percussion rooms. Many music-specialist groups hold their holiday courses in the school. Concerts take place in a variety of School performing spaces and further afield in venues such as Saffron Hall, King's Place and King's College, Cambridge. The Lunchtime Concerts Series regularly attracts 100+ members of the school and local community.

## JOB CONTEXT

We are seeking an experienced and highly qualified Singing Teacher to join our musical team.

The Singing Faculty has a long and distinguished history of singing pupils going on to sing in Oxbridge Choirs, Cathedral and University Choirs throughout the UK and across the world. Alumni include Toby Spence, Robin Blaze, Andrew Kennedy, Tom Williams and Elizabeth Atherton.

Whilst celebrating a rich musical heritage of Chamber and Chapel Choirs, Close Harmony Group and the legendary House Singing Competition, we are also looking to the future by launching a Chorister Programme, preparation for the School's Musical Theatre productions in conjunction with the Drama Department, and Songs with Big Band & Jazz Jams.

As a Visiting Music Teacher, you will teach students of all levels and abilities in an array of styles preparing students for graded examinations, GCSE and A Level performances, and participate in events such as workshops, masterclasses and school concerts.

Having the ability to convey both the technique of singing and the interpretative opportunities in music of all genres is essential, and it is expected that you will have secure keyboard skills. The choral tradition is a central part of the School's community and you will encourage singing pupils to be part of this heritage by developing their musicianship and vocal technique skills to access this experience.

## RESPONSIBILITIES

- **Teaching** – Singing Pupils of all levels and abilities in an array of styles from beginner to diploma level as advised by the Head of Singing.

- **Timetabling** - Producing a weekly timetable on SOCS (the school's digital system) and keep a digital weekly register.
- **Concert Preparation** - Preparing all students for participation in events such as workshops, masterclasses, and school concerts when required.
- **Examinations** - Preparing students for graded examinations, GCSE and A Level performances and Choral Scholarships as necessary.
- **General** - Liaising with the Head of Singing regarding pupil progress and all matters pertaining to the coaching and development of the singing pupils in the faculty.
- **Report and Review writing** - Providing timely written assessments/progress reports on each student in line with whole school policies.
- **Workshops/Masterclasses**  
Occasionally, leading masterclasses and workshops, as requested by the Director of Music and the Head of Singing.

*Please note this job description outlines the main duties and responsibilities of the position and is designed for the benefit of both the post holder and Uppingham School in understanding the prime functions of the post. It should not be regarded as exclusive nor exhaustive as there may be other duties and requirements associated with and covered by the post.*

#### QUALIFICATIONS, SKILLS AND EXPERIENCE, PERSONAL QUALITIES REQUIRED

##### Qualifications

- Significant instrumental/singing teaching experience [necessary]
- Post-graduate conservatoire training [desirable]
- Good honours degree [desirable]

##### Skills and experience

- Experience in teaching a range of ages and abilities [necessary]
- Experience as a professional performer at a high-level [necessary]
- Outstanding track record as a teacher [necessary]
- Experience of being able to effectively prepare a pupil's entry to conservatoire/Oxbridge choral award auditions [desirable]
- An ability to tailor vocal technique to pupils to be effective as both a soloist and as part of an ensemble [necessary]
- Competent piano skills [necessary]

##### Personal qualities

- Personable, supportive, able to motivate, and able to work individually as well as within a team [necessary]
- Strong communication skills, both interpersonal and in public [necessary]

#### KEY RELATIONSHIPS

- Head of Singing – Line Manger
- Music Lessons and Outreach Co-ordinator
- Music Events and Publicity Manager
- Director of Music
- School Chaplain

**Please note: Candidates will be expected to perform (no longer than 10 minutes) in addition to teaching a student.**

#### TERMS AND CONDITIONS

- **Salary**

We offer our VMTs a competitive hourly rate. In addition, where staff live more than 20 miles away from Uppingham, a mileage allowance is payable for the return mileage from home to Uppingham for each full teaching day.

- **Hours**

Dependent upon the number of pupils requiring lessons.

- **Holidays**

The annual holiday entitlement is all School holidays. No holidays may be taken during term time. Public and Bank Holidays that fall in term time are normal working days.

- **Benefits**

- Pension
- 50% contribution to premiums for School's private health scheme
- Free membership of dual-use Sports Centre (£25 annual admin fee)
- Free staff lunches in term-time
- Day School fee discount for children of staff (*pro rata*)
- Retail and restaurant discounts,
- Cycle to work scheme.
- Free annual 'flu' jabs
- Westfield health care package

- **Safeguarding and Child Protection**

Uppingham School is committed to safeguarding and promoting the welfare of children. Successful candidates must be willing to undergo full screening in accordance with Keeping Children Safe in Education (KCSiE), including an Enhanced Disclosure and Barring Service check. Issues relating to safeguarding and promoting the welfare of pupils will be explored at interview.

Commented [DR1]: N.B. It may be possible to vary day(s) of teaching to accommodate professional performing engagements granted at the discretion of the Head of Singing and/or DoM.

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